

One EPA, One Great Place to Work Campaign



SKILLS MARKETPLACE AND VIRTUAL COLLABORATION PROGRAM

Skills Marketplace Pilot Champions Meeting | April 18, 2013

Please do not print this presentation unless

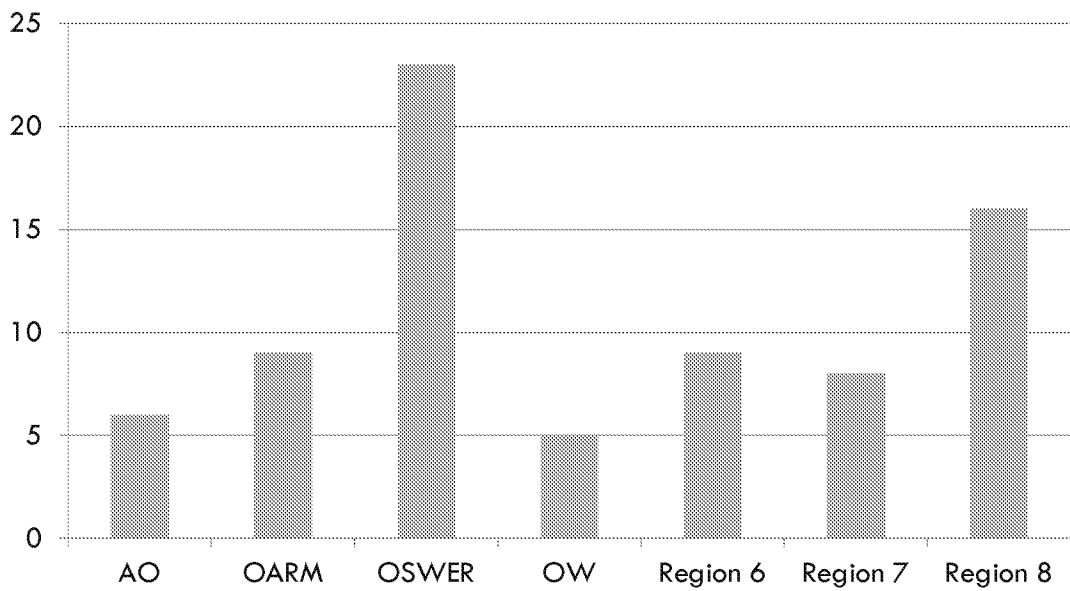
Briefing Outline

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- Analysis of Launch Projects
- Skills Marketplace Tool-kit

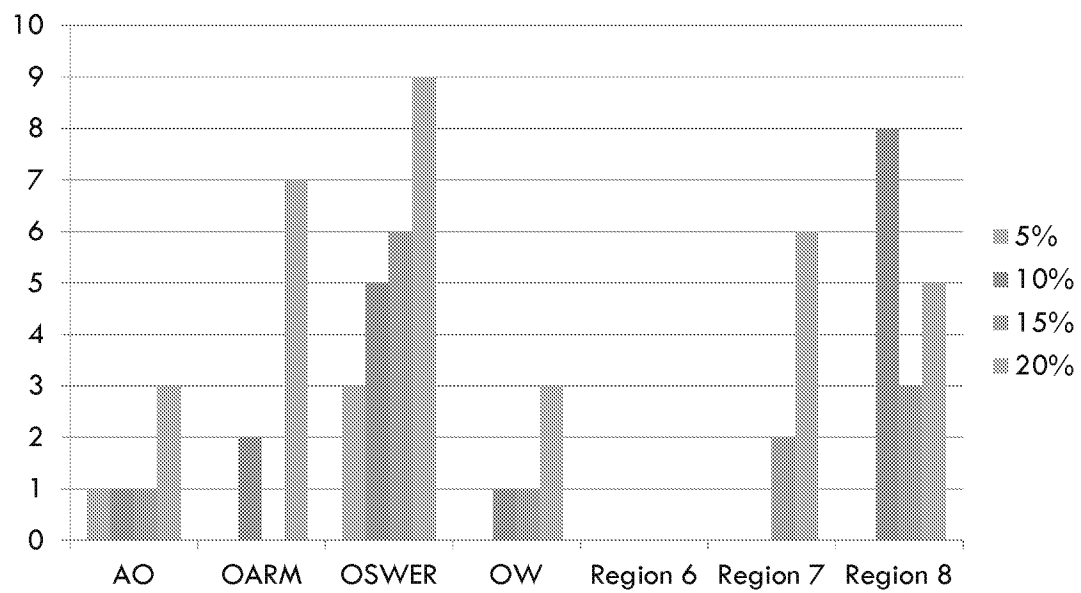
Launch Projects: Number of Projects

3



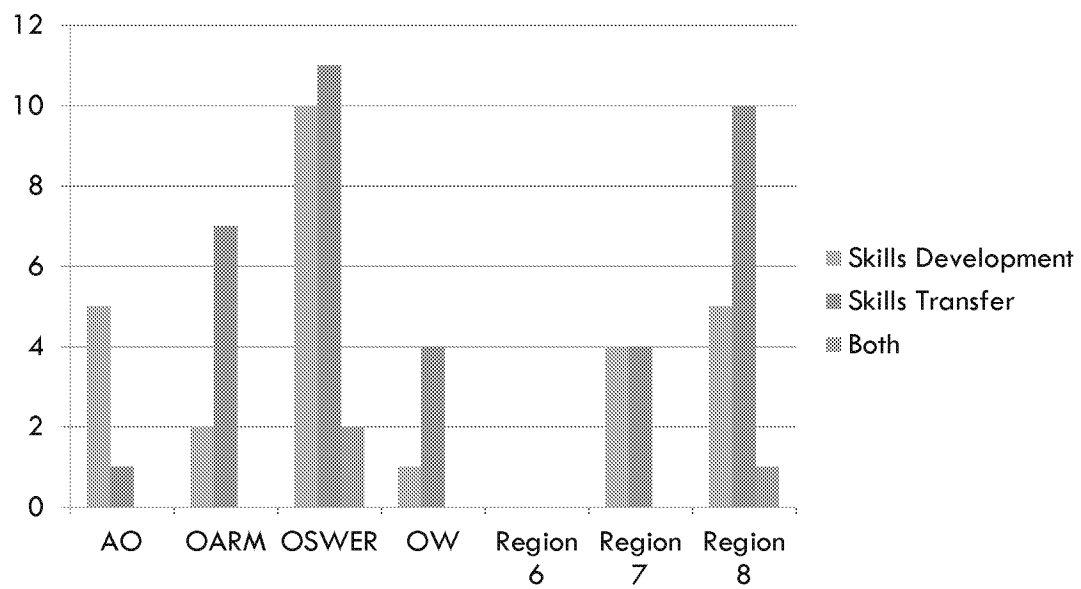
Launch Projects: Expected Time Commitment

4



Launch Projects: Skill Development vs. Skills Transfer

5



Launch Projects: Type of Work

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Office	Type of work
AO	Information Management/ GIS/ web; Generalist; Administrative
OARM	Generalist; Contracts and Grants; Information Management/ web; Financial; Administrative
OSWER	Generalist; Information Management/ web; Policy; Science/ Engineering; Financial; Contracts/ Grants
OW	Information Management/ web
Region 6	
Region 7	Science/ Engineering; Policy; Legal; Administrative: Financial; Contracts/ Grants; Generalist; Information Management/ Web
Region 8	

Launch Projects: Discussion

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- ☐ Quality and diversity of projects
- ☐ Number of projects
- ☐ Ensuring that the projects are realistic and can be accomplished without requiring more than 20% of an employee's time...
- ☐ Ensuring projects foster cross-office collaboration/ give employees opportunity to work in another part of the Agency. ***Are projects that are limited to employees of a specific office or geographic location suitable for the Skills Marketplace?***
- ☐ ?

Tool-Kits Overview

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- **Purpose:** Provide in an easily accessible location for information that would be useful for employees and managers participating in the Skills Marketplace pilot
- **Contents:**
 - ▣ Program policies, processes and guidelines
 - ▣ Practical information
 - ▣ Useful resources
 - ▣ Contacts

United States Environmental Protection Agency
Local Intranets
Ask a Librarian
How Do I?
A-Z Index

ONE EPA Workplace
Search the intranet
SEARCH

FINANCIAL
HUMAN RESOURCES
GET TRAINED
COLLABORATE

Mock-up Option 1

ONE EPA SKILLS MARKETPLACE

Tool-Kit

Policies and Processes

- Skills Marketplace Draft Operational Framework
- Skills Marketplace Project development and approval processes (by office)

Practical Information

- Skills Marketplace Brochure
- Skills Marketplace FAQs
- Developing a project announcement: project template, guidelines
- Reviewing applications and selecting an employee
- Using the Skills Marketplace Portal

Resources

- Managing and working in a virtual environment
- Competency Dictionary
- Individual Development
- Organizational Chart

Skills Marketplace Program contacts in your office

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Mock-up Option 2

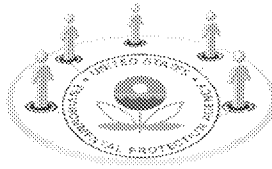
ONE EPA SKILLS MARKETPLACE

Tool-Kit

General Information	Information for Managers	Information for Employees	Project Development Information
<ul style="list-style-type: none"> Skills Marketplace Operational Framework Skills Marketplace FAQs Skills Marketplace Brochure Using the Skills Marketplace Portal EPA Organization Chart Competency Dictionary 	<ul style="list-style-type: none"> Reviewing applications and selecting an employee Managing and working in a virtual environment 	<ul style="list-style-type: none"> Managing multiple projects Managing and working in a virtual environment Individual Development 	<ul style="list-style-type: none"> Project development and approval processes (By office) Developing a project announcement: project template, guidelines and examples

Skills Marketplace Program contacts in your office

**ONE EPA SKILLS
MARKETPLACE**



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Weeks to launch

<http://intranet.epa.gov/skillsmarketplace.html>